



PUBLIC WORKS DEPARTMENT
16801 Westgrove Dr. Addison, Texas 75001
972-450-2827
Fax 972-716-0834

INSTRUCTIONS FOR REGISTERING TO TEST BACKFLOW PREVENTION ASSEMBLIES IN THE TOWN OF ADDISON

The Town of Addison requires all backflow prevention assembly testers to register. Test results from testers not registered will not be accepted.

To register as a backflow prevention assembly tester with the Town of Addison, a registration form must be completed and submitted with the following documentation:

- Certificate/License if you are a licensed plumber
- Certificate/License if you are a licensed lawn sprinkler contractor
- TCEQ BPAT License
- If you are a licensed Fire Sprinkler Contractor, a current copy of your company's Fire Sprinkler Certificate of Registration from the Texas Department of Insurance, State Fire Marshall's Office
- Current testing gauge calibration report
- Confined Space Training Certificate
- Photo identification

Registration forms can be completed in person at the Public Works Department, 16801 Westgrove Drive, Addison, Texas 75001 or printed out from website. An annual non-refundable registration fee of **\$75.00** (payable by check, money order, cash or credit card) is required. Town of Addison Backflow Prevention Assembly Test and Maintenance Report must be used.

Upon submission and approval of the registration form by the Water Quality Specialist, the tester will be added to the approved Backflow Assembly Tester List which is available to all Utility customers unless tester requests to be left off of the list.

Backflow Prevention Assembly Testers may test and repair assemblies on firelines only if they are permanently employed by an Approved Fire Sprinkler Contractor. The State of Texas Fire Marshall's Office requires that any person performing maintenance on firelines must be employed by an Approved Fire Sprinkler Contractor.

It is the responsibility of the tester to ensure that all documentation submitted is current. If the documentation is not up to date, test reports will not be accepted. Tester registration is good for one calendar year from the date of the registration.

Backflow Test forms are **\$25.00** for a 30pack (Triplicate)

Please direct all questions to the Water Quality Specialist at 972-450-2827.